



# Borough of Telford and Wrekin

## Scrutiny Management Board

Thursday 19 June 2025

Terms of Reference 2025/26

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<b>Cabinet Member:</b>	Cllr Zona Hannington - Cabinet Member: Finance, Governance & Customer Services
<b>Lead Director:</b>	Anthea Lowe - Director: Policy & Governance
<b>Service Area:</b>	Policy & Governance
<b>Report Author:</b>	Jayne Clarke – Senior Democracy Officer (Democracy)
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<b>Wards Affected:</b>	All Wards
<b>Key Decision:</b>	Not Key Decision
<b>Forward Plan:</b>	Not Applicable
<b>Report considered by:</b>	Scrutiny Management Board – 19 June 2025

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### 1.0 Recommendations for decision/noting:

It is recommended that Scrutiny Management Board:

- 1.1 Review and agree the Terms of Reference set out at Appendix A.

### 2.0 Purpose of Report

- 2.1 To set out the Terms of Reference for the Scrutiny Management Board outlined at Appendix A.

### 3.0 Background

- 3.1 The Constitution requires that Full Council should agree at its Annual Meeting the Terms of Reference for each of its Committees to enable the Council to efficiently conduct its business.

- 3.2 At the Annual Meeting of the Council on 15 May 2025, Full Council delegated authority to each Committee to review and approve its own Terms of Reference.

#### **4.0 Summary of main proposals**

- 4.1 For the Committee to review and approve its Terms of Reference.

#### **5.0 Alternative Options**

- 5.1 There are no alternative options arising from this report.

#### **6.0 Key Risks**

- 6.1 There are no key risks arising from this report.

#### **7.0 Council Priorities**

- 7.1 A community-focused, innovative council providing efficient, effective and quality services.

#### **8.0 Financial Implications**

- 8.1 There are no direct Financial Implications from this report.

#### **9.0 Legal and HR Implications**

- 9.1 There are no direct legal implications arising from this report.

#### **10.0 Ward Implications**

- 10.1 There are no ward implications arising from this report.

#### **11.0 Health, Social and Economic Implications**

- 11.1 There are no Health, Social and Economic Implications arising from this report.

#### **12.0 Equality and Diversity Implications**

- 12.1 There are no equality and diversity implications arising from this report.

#### **13.0 Climate Change, Biodiversity and Environmental Implications**

- 13.1 There are no Climate Change, Biodiversity or Environmental implications arising from this report.

#### **14.0 Background Papers**

- 1 [Council Constitution](#)

**15.0 Appendices**

A Scrutiny Management Board Terms of Reference 2025/2026

**16.0 Report Sign Off**

<b>Signed off by</b>	<b>Date sent</b>	<b>Date signed off</b>	<b>Initials</b>
Legal Services	11/06/2025	16/06/2025	EH
Finance	11/06/2025	11/06/2025	ER